

PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES OF MEETING
March 02, 2022

Call to Order

Doris called meeting to order at 5:32 pm

Jamie MacDonald		Lynda Schubring	<i>present</i>
Ashley Brown	<i>present</i>	Michelle Mitcham	<i>present</i>
Doris Michalak	<i>present</i>	Luke Onorato	
Kristy Holder		Isaac Recinos	
Glenn Jackoviak	<i>present</i>	Sebastian Marquis	<i>present</i>
Heather Tuggle	<i>present</i>	Robert Basford	<i>present</i>
		Maria Thorne	<i>present</i>

Approval of Minutes from (previous meeting)

Motion was made to approve minutes by Ashley and was seconded by Glen.

Citizen Comments

None.

Items for individual consideration

Founder's Day Event - Robert presented updates on the planning for Founder's Day. Items discussed included the number of registrations to date and wristbands for committee members. Isaac has been working on the volunteer Signup Genius site. The ticket booths will be staffed by four JV employees.

Robert talked about social media and the different approaches to promotion for the event. Planning to create promotional videos. Is there a permit they can get for signs? The information on the marquees was discussed and also the possibility of taking credit card payments on site including connectivity concerns. Will look into it further with Finance.

The games on the list were discussed and the number of booths still needing to fill with games. Lynda added that Crossfit 290 would sponsor a strongman competition and that Stellar Martial Arts would like to participate. Also mentioned having Pinecone the chicken and chicken poop bingo.

Sponsorship for a petting zoo was discussed. Doris added that she has seen that businesses are willing to sponsor once they find out that there opportunities to do so and that it would benefit us to get the word out. Michelle mentioned that the owner of Mr. Donut was possibly interested in sponsoring the event. Chick Fil-A and Whataburger were also mentioned.

The Sensory, Hospitality and first aid tent at Philippine Park was discussed. The silt fence was discussed and Robert said that Harris County Flood control said that they will be done by April 9th. Robert talked about the 5K Daisy Dash. There will be a separate promo for it.

Nancy talked about the chili cook-off. She has four entries at this time. Nancy asked Robert for 50 fliers for the event and asked about having a band near the chili cook off area. She

said that she needs to talk to Isaac about ordering supplies. Nancy also turned in the checks for the entries she had.

Options for getting posters made were discussed. Obtaining a permit was suggested so that signs could be put up around town.

Bands and music were brought up. Robert talked about the DJ package that he is looking into where the DJ will also MC. The restrooms, light towers, barricades, fireworks, mechanical rides, dumpster, stage, trash boxes, DJ and mc equipment, event posters have all been ordered. Robert said that they created promotion schedule and traffic plan. Permit application is completed and pending approval and they are also working on street parking plan. The scheduling of activities were discussed.

Robert stated that volunteers are needed for setup on the Friday before the event. JV Cheer team was talked about. Heather will look into getting someone to perform the National Anthem. Presenting of the colors by a Boy Scout group was brought up. The Girl Scouts were also brought up and Nancy said she would like to see both groups do a chili entry.

Food for staff and volunteers was discussed. Michelle said that she will ask Rudy's for lunch donation for volunteers. Robert stated that they will get snacks and drinks for volunteers. The vests for the volunteers and staff were talked about. Ashley will check with the Life Skills department to make vinyl stickers for the vests and will also check to see if they can get cloth vests at cost from United Rentals.

Glenn asked about the food trucks and he said that he will talk to the owner of Little Kitchen. Robert said that he was looking at requesting 15% of sales from the food vendors. Robert will talk to Isaac about getting variety of food trucks.

The committee agreed to meet on the 23rd for a workshop meeting. The group talked about a possible April fool's prank. Members also brought up possible chili cook-off entries from the various city departments and committees.

Parks and Recreation Directors Report

Robert talked about a bike share idea, possibly beta testing the EZ Rider, and putting a survey out on Facebook. He mentioned the TRAPS sessions that they recently attended. Also discussed were the esplanades, landscaping around the city.

Future agenda item request

Next Meeting date

3/22/22

Adjournment

Motion was made to adjourn the meeting by Glen and was seconded by Linda.